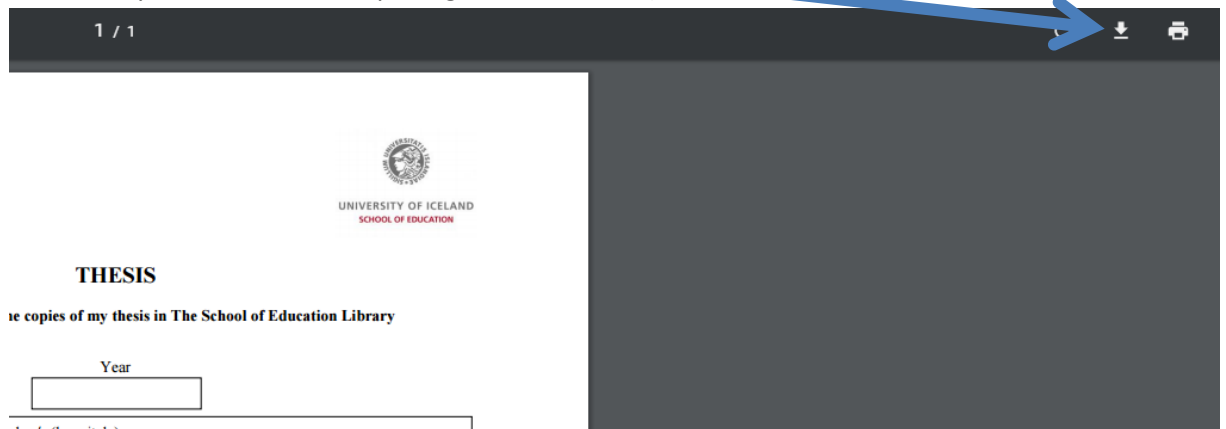


A declaration needs to be handed in alongside the final thesis in Skemman digital repository. The declaration needs to be filled out and signed. Following are instructions on how to do that.

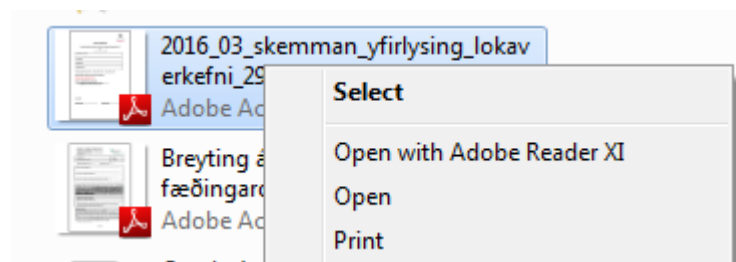
Note: If you have already filled out the declaration you can skip to page 2.

Declaration filled out using Adobe pdf reader:

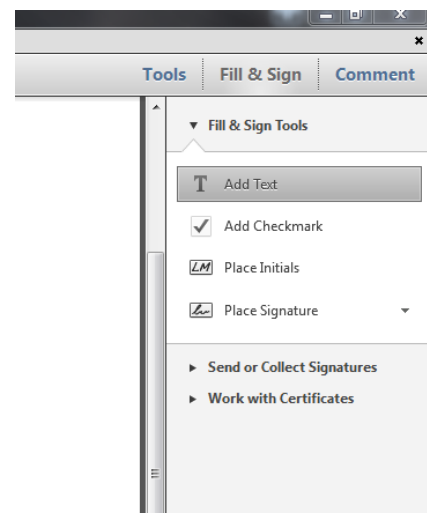
1. Download the Declaration to your computer. (It is not sufficient to open the file, since that usually results in the file opening in web browser).



2. Save the document in your computer, for example on Desktop.
Right-click on the document and choose **Open with Adobe reader**



3. In Adobe reader there is the option to **Fill & Sign** a document in the top right corner. There you can choose to add a text and checkmarks. You can also choose to add a signature to your document.
4. Remember to save the document when you have finished signing it.



Please note there are more ways to do this and you can also print out the document and enter the required information manually. But then you need to scan the document to get a digital copy of it for Skemman.

Declaration handed in to Skemman

In step 2 'Upload files' you upload both the thesis and the declaration.

Choose description **Other** for the declaration and then write *Declaration* in **Custom Description**.

Step 2 of 3: Upload Files

Current Files

Filename: Delcaration.pdf				
Description - Select a description - ▾ Custom Description <input type="text"/>	Size 348KB	File Format PDF ▾ Enter custom type <input type="text"/>	Visibility Open ▾ Locked until <input type="text"/>	Remove <input type="button" value="Remove"/>
Filename: b.ed-thesis.pdf				
Description Other ▾ Custom Description Declaration	Size 348KB	File Format PDF ▾ Enter custom type <input type="text"/>	Visibility Open ▾ Locked until <input type="text"/>	Remove <input type="button" value="Remove"/>

+ Help